



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

Date: June 27, 2019
To: All Proposers
From: Megan Rogan, Purchasing Agent
Subject: Addendum #2 to RFP #119053 Courthouse Duress Alarm System

**Below is a sampling of how a location is labelled in the current Mitel System.
There are no zones.**

Name	Number	Location
Kimmerly,Carla	64274	1st Floor RM 1129G
Feltz,Melissa	64591	1st Floor RM 1000
Hoffman,Matt	69274	1st Floor RM 1000 Window 5
Schumann,Holly	64332	1st Floor RM 1005
Smith,Janet	72514	1st Floor RM 1005
Almeida,Shirley	71514	1st Floor RM 1100 Window 1
Smith,Nicole	64337	1st Floor RM 1100 Window 1
Window,4	84885	1st Floor RM 1100 Window 4
Fax Ch Supp	84915	1st Floor RM 1100A
Severson,Peter	64386	1st Floor RM 1101
Clerks Mail Room	71538	1st Floor RM 1103
Perman,Robin	69147	1st Floor RM 1105 Window 4
Brumley,Crystal	78896	1st Floor RM 1105 Window 7
Louther,Julie	64370	1st Floor RM 1105C
Schumann,Holly	74124	1st Floor RM 1105D
Kallenbach,Zak	64247	1st Floor RM 1105E
Salzwedel,Daniel	64262	1st Floor RM 1105F

Please add the following requirement to Section 4.6 – Tab 4: Duress Alarm System.

- In the event of a Power Outage, what are the capabilities of the system to continue to provide functionality?

The following is a description of the system currently in place at the Dane County Courthouse.

Current Operations

The current duress alarm system is a function that was programmed into the Dane County Mitel telephone system such that alerts are conveyed to dedicated consoles in the Courthouse Bailiff Office and the 911 Center (PSC) The alerts come to a monitor



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with a visual and audio alert. As it currently functions, the consoles are not under continuous monitoring. If a person is not within view of the monitor or is not within close enough proximity to hear the audible alarm, the alert has the potential to be missed. A future upgrade to the current system will eliminate the audible alarm, meaning that someone will have to notice the visual alert on the dedicated monitor to be alerted. This will not be an acceptable solution.

The COUNTY is amending the scope of services/specifications overview in Section 3.2 by articulating the security needs as follows:

The COUNTY is interested in improving security in the Courthouse by implementing a modern duress alarm system that is capable of sending alerts via multiple means, including but not limited to, an 800 MHz radio system, e-mail, text message, and pop-up message on a computer workstation. Providing alerts via multiple means would build redundancy and timeliness of response in to the system and would ensure that alerts are not overlooked. The alerts shall be set up to notify specific staff based on the type of alert, severity of the situation and the time of day the alert is initiated.

During normal business hours, the alert needs to be sent to the Bailiff's in the courthouse via a designated channel on their radio system.

After hours, the alert needs to be received by the Public Safety Building's Central Control unit. This would require a pop-up message on multiple client-installed network computers within Central Control.

Each individual "office" or space with a panic button shall be individually labeled in the system so that when an alert is initiated, the responding staff know exactly where the emergency is located.

The County's requirement is for 273 stand-alone buttons located throughout the 9 floors of the Courthouse, as identified in the maps attached to Addendum #1.

Vendor Responses

The County would like to obtain a cost efficient solution that best meets the needs of the facility as described above. The County understands that there may be additional features/products available that may enhance the functionality of a proposed system and help the County to better meet its needs.

For the purpose of evaluating the RFP, vendors shall propose their solution based on the base requirements. Any additional features should be proposed as options to the base system. Include narrative, costs, graphics, etc. to inform the County of the additional features. These additional features may be considered after the initial evaluation of proposals is complete.



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Please acknowledge receipt of this addendum by checking the "Addendum #2" box in **Section 6 – Required Forms – Attachment A - Vendor Information** of your proposal response. If you have questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Megan Rogan
Purchasing Agent
608-283-1487