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| DANELOGO | **DANE COUNTY**  **DEPARTMENT OF ADMINISTRATION**  **PURCHASING DIVISION**  **RFP COST PROPOSAL**  Revised 02/2020 |

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| RFP NUMBER: | **121015** |
| **RFP TITLE:** | **Inmate Commissary and Inmate Banking & Trust Services** |
| **RFP DEADLINE:** | March 24, 2021  2:00 p.m. (CST) |
| **PROPOSALS MUST BE SUBMITTED TO:** | Purchasing Bid Dropbox  www.danepurchasing.com |
| \*Late, faxed, mailed, hand-delivered or unsigned proposals will be rejected\* | |

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| **COST PROPOSAL** | | | |
| VENDOR NAME: |  | **DANE COUNTY VENDOR #:** |  |

Commissions for commissary services may not be charged under this contract. The vendor will be assessed an annual administrative fee. The administrative fee is $290,261.52 in year one. The administrative fee shall increase by 3% per year.

**Affirm the contractor’s commitment to pay the administrative fee. Include proposed pricing and product lists for the CCB and PSB facilities in the format provided in Appendix 3 & 4 as explained in Section 5.2.**