



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

Date: July 29, 2021
To: All Proposers
Subject: Addendum #1 to RFP #121040: Pharmaceutical Services

The following questions were received and responses are provided:

- 1. What is the possibility that a pharmacy will win this contract without having the Net Solutions interface?**
Per Section 2.6 Record Keeping, Interfacing with Net Solutions is a requirement for the awarded vendor. If a proposer cannot interface with Net Solutions, the proposal will be rejected.
- 2. Page 5 of the RFP states “Provider owned fleet preferred.” In the case where a bidder outsources these services, would a bidder be deemed non-compliant?**
The bidder would not be out of compliance if they don't have their own fleet. They will be awarded more points during the grading process if they have their own fleet.
- 3. Page 5 of the RFP states “Current funding level is \$112,500.” Can you please confirm this is an annual dollar amount?**
Yes, this is an annual amount but is subject to change on an annual basis.
- 4. Page 3 of the RFP provides a contract start date. What is the estimated contract end date and renewal periods?**
The initial term will be January 1, 2022 – December 31, 2022 with four one-year renewal terms available upon mutual agreement of Provider and Dane County. Maximum contract length per Dane County Ordinance is 5 years.
- 5. Please provide details as to how proposal submissions will be evaluated/scored, such as a scoring sheet.**
The RFP proposals will be evaluated according to Section 1.5 Evaluation Criteria. The cost proposals will be evaluated using a standard quantitative calculation where the most criteria points will be awarded to the proposal with the lowest cost. The prices proposed will be multiplied by an estimated number of quantities or occurrences for each category of pricing section and then totaled up to determine lowest responsible vendor.



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- 6. Page 5 of the RFP states “Will complete compliance reports after each delivery cycle, e.g., every 48 hours.” Please provide a sample of the compliance report or, in lieu of a sample, the headings included on the report.**

Specification 2.4 Compliance (2.)(a.) is effectively removed from the RFP specifications and scope of work.

Please acknowledge receipt of this addendum by checking the “Addendum #1” box on **Attachment A - Vendor Information** of your proposal response. If you have questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Pete Patten
Lead Purchasing Officer
608-267-3523
patten.peter@countyofdane.com