



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHUCK HICKLIN
Controller

Date: June 24, 2022
To: All Proposers
Subject: Addendum #1 RFP #122012 – Medical Services for Residents at the Dane County Jail and Youth at the Juvenile Detention Center

The following questions were received and responses are provided:

1. RFP Item 2.2 Scope of Services Overview; (p 9). Goals and Objections; second bullet reads:

“To ensure high quality comprehensive health and mental health services to the resident population with in the Dane County Jail and Dane County Juvenile Detention.”

Please confirm that mental health services are not required for the Juvenile Detention Center, as this is not a requirement in Section 4.0 (Requirements for Juvenile Detention Center). If they are required, please provide requirements.

Mental Health is not required, but could be proposed as an a la carte service or an included service if a vendor chooses to propose it.

2. Please confirm whether or not all positions listed are required as stated, or is the County expecting the Vendor to submit the most appropriate staffing based on their experience (e.g., dental assistant vs. dental hygienist)

The vendor shall propose a plan on how they would staff the areas based on the Dane County Jail's numbers. The vendor is the expert on how to staff. Once a vendor is selected, the County would walk through that process with the vendor to confirm the positions and hours required based on what was proposed.

3. RFP Section 3. Item 3.6 - Experience Client List and References. (p 16/17)The RFP does not state how many references the County requires. Please indicate the number of references that should be supplied with the proposal.

The County is requesting a minimum of four (4) references.



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4. RFP Section 3. CPR Certification and AED. (p 39)

“Detail how you will meet the minimal requirements of 7.3.3.2(a)(b)(c) and what on-going training would you provide your personnel that would be assigned to the Dane County Jail.” Please identify what material is required to meet the requirements of 7.3.3.2(a)(b)(c) as there is no section 7.3.3.2 in the RFP.

This was an administrative error. Please remove this requirement and instead answer the following:

Detail how you will conduct training to meet the requirements of continuing education and the staff's CPR/AED training.

Please acknowledge receipt of this addendum by checking the “Addendum #1” box on **Attachment A – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Megan Rogan
Purchasing Officer
608-283-1487
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