



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

Date: March 16, 2022
To: All Proposers
Subject: Addendum #1 to RFP# 122013 – Dane County Pandemic Food System Study

The following questions were received and responses are provided:

1. Is there a particular approach in mind for this? Based on the RFP, we could envision a combination of analysis of existing data sets (related to food businesses, food labor, food security, etc.) and targeted interviews and focus groups identified through community partners and snowball sampling. We like to work with data sources and methods that people already find useful, so we're curious if there are thoughts on this already.

Dane County is open to different ideas of approaching the work involved with this RFP – there is not a preferred approach at this time as long as the objectives are met as stated within the RFP. All proposals will be evaluated against the Evaluation Criteria as stated in Section 1.5.

2. We like to work with advisories in our projects, with administrative/professional viewpoints and with community members with different connections to the research interest, usually separately. Are there existing groups that will or could serve these purposes (like the Dane County Food Council)?

Dane County cannot provide information regarding any existing advisory groups.

3. Is there a target budget or range?

The target range for this RFP is \$40,000 - \$58,000.

4. While we have some experience in food systems-focused work, our strengths are in community-engaged and applied research, so we'd be interested in partnering with a researcher or organization with food systems expertise. Would the County be able to help direct us to a good potential collaborator?

Dane County cannot provide information regarding a potential collaborator.

Please acknowledge receipt of this addendum by checking the "Addendum #1" box in **Attachment A – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Carmen Hidalgo
Purchasing Officer
608-266-4966
Hidalgo.carmen@countyofdane.com