



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHUCK HICKLIN
Controller

Date: March 11, 2022
To: All Proposers
From: Carmen Hidalgo, Purchasing Officer
Subject: Addendum #1 to Bid# 122029 – Custodial Services for VPH and IQC

The following questions were received and responses are provided:

1. Is there going to be a walk through?

No, there will not be a walk through. The rooms that will need cleaned are standard hotel rooms and currently have individuals living in them.

2. How much notice would we receive for a need to clean a room?

Notice will vary based on Dane County's state of COVID-19 infections. In times of lower infection, guests may be discharged on a daily basis but rooms can be grouped together for cleaning. During a COVID-19 surge, rooms will need to have a quicker turn around to prevent the spread of COVID-19 in congregate shelter. Specific details on cadence and method of communication will be worked out with the vendor. There is a minimum notice of 12 hours notice.

3. Are these locations staffed with security or law enforcement for safety purposes?

Security and support staff are on site at all times at all of our locations.

Please acknowledge receipt of this addendum by checking the "Addendum #1" box in **Section 2 – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Carmen Hidalgo
Purchasing Officer
608-266-4966
Hidalgo.Carmen@countyofdane.com