



**DANE COUNTY**  
**DEPARTMENT OF ADMINISTRATION**  
**PURCHASING DIVISION**

**RFP COST PROPOSAL**

Revised 02/2020

**RFP NUMBER:** **121014**

**RFP TITLE:** **On Call Services Related to Land  
& Water Property Land  
Surveying**

**RFP DEADLINE:** **January 14, 2021  
2:00 p.m. (CST)**

**PROPOSALS  
MUST BE  
SUBMITTED TO:** **Purchasing Bid Dropbox  
[www.danepurchasing.com](http://www.danepurchasing.com)**

**\*Late, faxed, mailed, hand-delivered or unsigned proposals will be rejected\***

## COST PROPOSAL

|                     |  |                              |  |
|---------------------|--|------------------------------|--|
| <b>VENDOR NAME:</b> |  | <b>DANE COUNTY VENDOR #:</b> |  |
|---------------------|--|------------------------------|--|

The cost proposal shall include a list of personnel who will be providing services under the Contract to be awarded Pursuant to this RFP. Include the hourly rate to be charged for each employee's services. Also include in the cost proposal an itemization of charges and rates for miscellaneous expenses such as travel, that may be associated with providing the services described in Section 4.4 of this RFP. All rates shall remain fixed for the initial three year Contract term. The cost proposal shall include the percentage increase, if any, applicable to each year of the two one-year contract extension options exercisable by the County.

| Standard Billing Rates                 |             |
|--|-------------|
| Name of Personnel                      | Hourly Rate |
| <b>Research Time</b>                   |             |
|  |             |
|  |             |
|  |             |
| <b>Administrative Time</b>             |             |
|  |             |
|  |             |
|  |             |
| <b>Professional Land Surveyor Time</b> |             |
|  |             |
|  |             |
|  |             |
| <b>Field Crew Time</b>                 |             |
|  |             |
|  |             |
|  |             |
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