



COUNTY OF DANE
 DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
 City County Building
 210 Martin Luther King Jr. Blvd. Room 425
 Madison, WI 53703-3345

GREG BROCKMEYER
 Director of Administration

CHARLES HICKLIN
 Controller

Date: October 25, 2021
 To: All Proposers
 Subject: Addendum #2 to RFP #121047: Henry Vilas Zoo – Food, Retail & Catering Services

****RFP Deadline has been effectively changed to November 17, 2021 at 2:00p.m. (cst).**

The following questions were received and responses are provided:

- 1. Can you provide historical revenues for 2016 – 2018?**
 No, this information is not available as it was controlled by the former Society.
- 2. Can you provide historical attendance numbers for 2016 – 2018?**
 2016=831,040 2017=625,780 2018=690,543
- 3. Is there any flexibility for a two-week extension on the bid submittal date to allow more time to process the answers before submitting the response?**
 Yes, the new deadline to respond to RFP 121047 is now November 17, 2021 at 2:00p.m. (cst). This change has been reflected on the website, www.danepurchasing.com. The new Calendar of Events is revised as follows:

DATE	EVENT
September 9, 2021	RFP Issued
October 13, 2021	Proposer Site Visit
October 20, 2021	Last day to submit written inquiries (2:00 p.m. CST)
October 27, 2021	Addendums or supplements to the RFP posted on the Purchasing Division website
November 17, 2021	Proposals due (2:00 p.m. CST)
November/December 2021	Interviews (if needed)
November/December 2021	Proposer Selection/Award
December 2021 – January 2022	Contract Phase
April 1, 2022	Anticipated Contract Start Date

- 4. Are there any proposed new food and beverage outlets in the Zoo's strategic and master plan?**
 Yes – the new front entry building will have self-serve coffee and drinks, and snack option, and the new African Pavilion will have a catering option/venue to accommodate 100+ seating (built in catering food prep room—not full kitchen).



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5. Is the intent of the Zoo to go cashless with a new state-of-the-art POS system? If not, what is the anticipated % of cash vs. credit transactions?

No the intent of Henry Vilas Zoo is not to go cashless but rather to be able to effectively and efficiently accommodate both cash and credit transactions.

6. Is there sufficient infrastructure to support a state-of-the-art POS system?

The vendor will not want to run fiber between various buildings within the Zoo as that has been established for the most part. However, infrastructure would need to be built within the individual buildings if the vendor is looking for a hard-wired system.

Fiber connectivity between buildings:

- The Zoo has fiber that comes into a central location (S4 on the attached map) that is the Glacier Grille. It at one time was multi-mode, but the Zoo has since changed over to single mode and it is believed the existing multi-mode was removed.
 - From that central location, the Zoo has fiber that goes to various buildings but not all. Fiber runs from S4 out to the visitor center (E14) and then from there it runs to E6-E9 (a concession area/gift shop). Fiber also runs to A12 (bathrooms/concession area). It also runs to a few other buildings but not where the concessions vendor would end up needing connectivity.
 - The one area that does NOT have fiber where it should is A18 – the meri-go-round building where the current vendor used to do some connectivity.

Network Racking/Ethernet Drops:

- Glacier Grille (S4) is outfitted with a nice network closet and there is available rack space. That building has network drops in various locations – more maybe required depending on the POS system.
- The gift shop/concession stand area (E6/E11/E10/E9) does not have a network rack and little Ethernet drops. The Zoo has a wall mounted rack they have installed with no additional space on it – a vendor could do the same. A vendor would likely need to run additional Ethernet drops in this building.
- The bathrooms/concession stand (A12) does not have a network rack or Ethernet drops. Similar to above, the vendor could put in a wall mounted rack and have Ethernet drops run in the space where the fiber comes in to that building. There is no dedicated network closet.
- Nothing available at A18

External Networking:

- The Zoo runs MUFN fiber, but do not allow vendors on the network. The vendor would need to provide their own external connection – it would make



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sense for this to come in at the Glacier Grille. Previous vendors used Spectrum – if the new vendor does the same wiring should already be in place that can be used for an ISP.

Please acknowledge receipt of this addendum by checking the “Addendum #2” box on **Attachment A - Proposer Information** of your proposal response. If you have questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Pete Patten
Lead Purchasing Officer
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