



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHUCK HICKLIN
Controller

Date: June 24, 2022
To: All Proposers
Subject: Addendum #1
RFP#122046 CDBG – Economic Assistance
RFP#122047 CDBG – Major Home Rehabilitation
RFP#122048 CDBG – Minor Home Repair
RFP#122049 CDBG – Mortgage Reduction
RFP#122050 CDBG – New Rental Construction
RFP#122051 CDBG – Public Facilities
RFP#122052 CDBG – Public Services
RFP#122053 CDBG – Rental Rehabilitation
RFP#122055 CDBG – Tenant Based Rental Assistance
RFP#122057 CDBG – CV Public Services

The following questions were received and responses are provided:

RFP #122053 – Rental Rehabilitation

1. Is a letter of inquiry a required element to this RFP?
No
2. Is it mandatory that we be an official 501(c)(3) or can I apply with a fiscal agent in support of my organization.
While it is not mandatory that the applicant be a nonprofit, the source of funding applied to the project will be dependent on the type of applicant (i.e. for profit vs. nonprofit applicant). A fiscal agent can apply but it must be a 501(c)(3) or 501(c)(4) organization.
3. Are churches eligible to apply?
Churches are allowed to apply if they are doing the rental rehabilitation.

All CDBG RFP'S

1. **What is the maximum amount of funding that we are allowed to ask for?**
There is no maximum amount of funding that an organization can ask for in the RFP's. Staff would recommend that the ask is reasonable, attainable and consistent with how previous rounds of funding has occurred. Every year we receive more asks for funding than the amount of funding that is available to distribute. Consider looking at the respective RFP's where it lists who was funded and their funding amounts. This may be a good guiding point for the potential applicant.
2. **Does the HOME funds application require a market study?**
The market study is not needed at the time of application but will be needed prior to contracting. If the applicant has completed a market study they can include that information within the RFP application.



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Please acknowledge receipt of this addendum by checking the "Addendum #1" box on **Attachment A – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Megan Rogan
Purchasing Officer
608-283-1487
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