



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHUCK HICKLIN
Controller

Date: March 18, 2022
To: All Proposers
From: Carmen Hidalgo, Purchasing Officer
Subject: Addendum #2 to Bid# 122029 – Custodial Services for VPH and IQC

Due to changes made on this addendum, the bid document has been revised. Please download the 3/18/2022 revised bid document to submit a proposal - changes are noted in red font.

The following questions were received and responses are provided:

- 1. Will there be a weekend cleaning expectation? If so, how can weekend rates versus weekday rates be presented?**

The need for weekend cleanings will be driven by COVID cases and how quickly we need rooms turned over to provide shelter to people experiencing homelessness. For example, with cases low currently, we do not expect weekend rates, but should we have another surge like in January, we would need rooms cleaned once people are discharged to prepare for the next guest.

The pricing section has been revised to include weekend and weekday pricing. This revised bid document and pricing section must be used when submitting a proposal.

- 2. Is it possible to increase the amount of time for a request to come and clean a room/rooms?**

The amount of time given as notice to provide cleaning will be driven by COVID cases and how quickly rooms need to be turned over to provide shelter to people experiencing homelessness. For example, with cases low currently, we do not expect the need for a shorter clean time, but should we have another surge like in January, we would need rooms cleaned quickly once people are discharged to prepare for the next guest. The amount of time needed to clean a room will be at the discretion of Dane County.

- 3. What is the expectation in regards to handling drug paraphernalia that may be found in rooms such as needles, pipes, etc.?**

Specification #4 has been revised and Specification SP 20 has been added. These are incorporated into the revised bid document. This revised bid document must be used when submitting a proposal.



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4. What is the expectation on the level of cleaning in Decontamination cleaning?

Rooms should be cleaned and decontaminated to a level that makes them safe, clean, disinfected, decent, and a habitable place for someone to reside. When working with folks who are living in crisis, who have experienced various levels of trauma, and/or have a variety of medical needs, it is important to be prepared for a multitude of scenarios that you may not encounter if you were to be called to do a standard cleaning at someone's home.

5. If services are currently being provided, what is the current rate?

\$300 per standard room clean/turnover

\$600 per room that requires additional cleaning/care (deeper cleans)

\$1,450 per room that requires additional cleaning/care beyond deeper cleans

Please acknowledge receipt of this addendum by checking the "Addendum #2" box in **Section 2 – Vendor Information** of your bid submission. If you have any questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

Carmen Hidalgo
Purchasing Officer
608-266-4966
Hidalgo.Carmen@countyofdane.com