



COUNTY OF DANE
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
City County Building
210 Martin Luther King Jr. Blvd. Room 425
Madison, WI 53703-3345

GREG BROCKMEYER
Director of Administration

CHARLES HICKLIN
Controller

Date: February 12, 2021
To: All Proposers
Subject: Addendum #1 to RFP #121018 Community Justice Center Needs Assessment

The following questions were received and responses are provided:

- 1. Is the County open to redefining goals and concepts related to "justice", "equity" and "safety" based on the results of research with community stakeholders?**

These definitions can be refined within the structure of current legal constructs in concert with community input.

For example, Dane County currently defines equity as, "fair and just inclusion into a society in which all, including all racial and ethnic groups, can participate, prosper, and reach their full potential. Equity gives all people a just and fair shot in life despite historic patterns of racial and economic exclusion."

- 2. Who will be on the County's dedicated project team? How will decisions be made on the project team?**

The County anticipates having regular updates on the status of this project to the CJC-RD Subcommittee as part of its regularly scheduled meetings.

Day-to-day management of the project will be the responsibility of the Office of the Dane County Board's project liaison, the Sustainability and Program Evaluation Coordinator, in close collaboration with the Dane County Criminal Justice Council Research and Innovation Team.

- 3. Does the County have existing relationships with the community and an openness to connect consultants with community partners?**

Yes.

- 4. On page 12 of the RFQ under section 3.4.1c, it mentions an initial public engagement process to be completed in January 2021, in which qualitative data from that process would be used to inform the vendor's approach and plan response to this RFQ. Did that process occur and is that data available now to share?**

This targeted pre-engagement process is ongoing and should be completed by the time a vendor is selected. The data from this pre-engagement will be



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available to the selected vendor to inform findings and recommendations **once the project is underway, but will not be available prior to vendor selection.**

5. On page 12 of the RFQ under section 3.4.1c, in the 3rd paragraph it describes 3 public engagement events, the 3rd event being with the 7 community groups initially engaged in January. Can you elaborate on who those 7 community groups are?

The County has retained the following groups to complete the pre-engagement work: Back to the Table, Centro Hispano, Hamilton Houston Institute, the Hmong Institute, Just Dane, Nehemiah Center for Urban Leadership, and Urban Triage. **Please note that this work is ongoing and results have not yet been reported out, therefore the information gathered from this process is not a part of the criteria for vendor selection and should not be included in proposals as it will not be considered a factor in successful proposals.**

6. When preparing for a potential "virtual" public engagement process, does the County have a current collaboration / engagement software platform that you currently use (such as Zoom, Microsoft Teams, Mural, Miro, etc.) that you would like to continue using for this Study?

Yes.

7. On page 11 of the RFQ under section 3.4, the second paragraph mentions "identifying ... a range of successful models for Community Justice Centers...". Would the County like the Vendor to include an action item in the work plan for potential tours of exemplary facilities with key stakeholders involved in the study?

No.

Please acknowledge receipt of this addendum by checking the "Addendum #1" box in **Section 6 – Required Forms – Attachment A - Vendor Information** of your proposal response. If you have questions regarding this addendum, please contact me via phone or email as listed below.

Sincerely,

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