



DANE COUNTY
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

REQUEST FOR PROPOSAL (RFP)

Revised 02/2020

RFP NUMBER: **120059**

RFP TITLE: **Peer Specialist Services**

RFP DEADLINE: **August 31, 2020**
2:00 p.m. (CST)

**PROPOSALS
MUST BE
UPLOADED TO:** **Purchasing Bid Dropbox**
www.danepurchasing.com

Late, faxed, mailed, hand-delivered or unsigned proposals will be rejected

**DIRECT
ALL INQUIRES TO:**

Carolyn A. Clow
Purchasing Officer
608-266-4966
Clow.carolyn@countyofdane.com
www.danepurchasing.com

PROPOSAL SUBMISSION CHECKLIST

- | | | |
|---|--|--|
| <input type="checkbox"/> Update Vendor Registration | <input type="checkbox"/> RFP Response (Separate from Cost Proposal) | <input type="checkbox"/> Upload RFP Response and Cost Proposal to Purchasing Bid Dropbox |
| <input type="checkbox"/> Read Entire RFP Document | <input type="checkbox"/> Cost Proposal (Separate from RFP Response) | |

DATE ISSUED | July 28, 2020

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1.0 GENERAL INFORMATION

1.1 **Introduction**

The purpose of this document is to provide interested parties with information to enable them to prepare and submit a proposal according to the specifications set forth within this document.

The County intends to use the results of this process to award a contract or issue of purchase order for the product(s) and or services(s) stated.

The Dane County Purchasing Division is the sole point of contact for questions and issues that may arise during the RFP process.

1.2 **Clarification of the Specifications**

All inquiries concerning this RFP must be **emailed** to the **person indicated on the cover page** of the RFP Document.

Any questions concerning this RFP must be submitted in writing by e-mail on or before the stated date on the **Calendar of Events** (Section 1.6).

Proposers are expected to raise any questions, exceptions, or additions they have concerning the RFP document at this point in the RFP process. If a proposer discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFP, the proposer should immediately notify the contact person of such error and request modification or clarification of the RFP document.

Proposers are prohibited from communicating directly with any employee of Dane County, except as described herein. No County employee or representative other than those individuals listed as County contacts in this RFP is authorized to provide any information or respond to any question or inquiry concerning this RFP.

1.3 **Vendor Conference**

There will not be a vendor conference.

1.4 **Reasonable Accommodations**

The County will provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified individuals with disabilities upon request. If you need accommodations at a proposal opening/vendor conference, contact the Purchasing Division at (608) 266-4131 (voice) or (608) 266-4941 (TTY).

1.5 **Addendums and/or Revisions**

In the event that it becomes necessary to provide additional clarifying data or information, or to revise any part of this RFP, revisions/amendments and/or supplements will be posted on the Purchasing Division [website](#).

It shall be the responsibility of the proposers to regularly monitor the Purchasing Division web site for any such postings. Proposers must acknowledge the receipt/review of any addendum(s) at the bottom of the Vendor Information Page.

1.6 Calendar of Events

Listed below are specific and estimated dates and times of actions related to this RFP. The actions with specific dates must be completed as indicated unless otherwise changed by the County. In the event that the County finds it necessary to change any of the specific dates and times in the calendar of events listed below, it will do so by issuing an addendum to this RFP and posting such addendum on the Dane County [website](#). There may or may not be a formal notification issued for changes in the estimated dates and times.

| DATE | EVENT |
|-----------------|---|
| July 28, 2020 | RFP Issued |
| August 17, 2020 | Last day to submit written inquiries (2:00 p.m. CST) |
| August 19, 2020 | Addendums or supplements to the RFP posted on the Purchasing Division website |
| August 31, 2020 | Proposals due (2:00 p.m. CST) |
| September 2020 | Interviews (if needed) |
| October 2020 | Vendor Selection/Award |

1.7 Contract Term and Funding

The contract shall be effective on the date indicated on the purchase order or the contract execution date and shall run until completion of the project.

1.8 Submittal Instructions

Proposals must be received in the Purchasing – Bid Dropbox located on the www.danepurchasing.com website no later than the date and time indicated within the RFP Deadline field on the RFP Cover Page or addenda. Late, faxed, mailed, hand-delivered, or unsigned proposals will be rejected unless otherwise specified. Dane County is not liable for any cost incurred by proposers in replying to this RFP.

All proposals must be saved in PDF format unless otherwise specified within the RFP document and the file name shall include the RFP# and name of business submitting proposal.

Example of how to name the files:

120012 – Vendor Name – RFP Response

120012 – Vendor Name – Cost Proposal

To Submit a Proposal:

1. Go to www.danepurchasing.com and click on Purchasing – Bid Dropbox or click on the Open RFP’s and Bids page link.
2. Click on the Submit a Bid button within the green Purchasing Bid Dropbox.
3. Type in the Email, First Name, Last Name and Company information and click Continue.
4. Drag and drop the RFP files one at a time into the “Drag files here” box.
5. After all files have been placed into the “Drag files here” box, click on the blue Upload button.
 - a. The file upload status can be seen for each document uploaded.
 - b. After each document reaches 100%, it will say “Uploaded”.
6. Confirm all files have been uploaded and then close out of the window.

1.9 Bid Opening and Summary Posting

Dane County Purchasing strives to complete a summary and post online the same day as the opening. The only information provided at an opening of an RFP is the name of each vendor submitting a proposal. There will be no public bid opening due to the pandemic.

1.10 Multiple Proposals

Multiple proposals from a vendor will be permissible, however each proposal must conform fully to the requirements for proposal submission. Each such proposal must be clearly labeled as Proposal #1, Proposal #2, etc.

1.11 Proposal Organization and Format

Proposals shall be organized to comply with the section numbers and names as shown in Section 4.0: Proposal Preparation Requirements.

1.12 Designation of Confidential and Proprietary Information

All restrictions on the use of data contained within a proposal and all confidential information must be clearly stated on the Vendor Information Attachment under the "Designation of Confidential and Proprietary Information" section.

Proprietary information submitted in a proposal, or in response to the RFP, will be handled in accordance with the applicable Wisconsin State Statute(s).

Submitted pricing will always become public information when proposals are opened and therefore cannot be designated as confidential.

Other information cannot be kept confidential unless it is a trade secret. Trade secret is defined in Sect. 134(80)(1)(c) Wis. State Statutes, as follows: "Trade secret" means information, including a formula, pattern, compilation, program, device, method technique or process to which all of the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

To the extent permitted by law, it is the intention of Dane County to withhold the contents of the proposal from public view until such times as competitive or bargaining reasons no longer require non-disclosure, in the opinion of Dane County. At that time, all proposals will be available for review in accordance with the Wisconsin Open Records Law.

In the event the Designation of Confidentiality of this information is challenged, is required to provide legal counsel or other necessary assistance to defend the Designation of Confidentiality.

Failure to designate confidential and proprietary information within the Designation of Confidential and Proprietary Information section of the Vendor Information Attachment may mean that all information provided as part of the proposal response will be open to examination or copying. The County considers other markings of confidential in the proposal document to be insufficient. The undersigned agrees to hold the County harmless for any damages arising out of the release of any material unless they are specifically identified within the Designation of Confidential and Proprietary Information section of the Vendor Information Attachment.

1.13 Cooperative Purchasing

Participating in cooperative purchasing gives a vendor the opportunity for additional sales without additional bidding. Municipalities use the service to expedite purchases. A “municipality” is defined as any county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having authority to award public contracts (s. 16.70(8), Wis. Stats.). Federally recognized Indian tribes and bands in this state may participate in cooperative purchasing with the state or any municipality under ss. 66.0301(1) and (20), Wis. Stats.

On the Vendor Information page, you will have the opportunity to participate in allowing other municipalities to piggyback this bid. Participation is not mandatory. A vendor’s decision on participating in this service has no effect on awarding the bid.

Dane County is not a party to these purchases or any dispute arising from these purchases and is not liable for delivery or payment of any of these purchases.

1.14 Vendor Registration Program:

All proposers are strongly encouraged to be a registered vendor with Dane County. Registering allows a vendor the opportunity to receive notifications for solicitations issued by the County and provides the County with up-to-date company contact information.

Provide your Dane County Vendor # in the Vendor Information section of the proposal submission packet.

For Non-Registered Vendors:

Complete vendor registration by visiting www.danepurchasing.com. On the top menu bar, click Vendor Registration and then click Create Vendor Account. You will receive an email confirmation once your account is created and again when your vendor registration is complete. Retain your user name/email address and password for ease of re-registration in future years. Within 2-4 days of completing the registration, a vendor number will be assigned and emailed to you.

For Registered Vendors:

Check to make sure your vendor information including commodity codes is up-to-date by signing into your account at www.danepurchasing.com. On the top menu bar, click Vendor Registration and then click Vendor Log In.

1.15 Local Purchasing Ordinance

Under County ordinances, a Local Vendor is defined as a supplier or provider of equipment, materials, supplies or services that has an established place of business

within the County of Dane. An established place of business means a physical office, plant or other facility. A post office box address does not qualify a vendor as a Local Vendor.

County ordinance provides that a local vendor automatically receive five points toward the evaluation score.

Vendors located within the counties adjacent to Dane County (Columbia, Dodge, Green, Iowa, Jefferson, Rock, Sauk) automatically receive two points toward the evaluation score.

1.16 **Dane County Sustainability Principles**

On October 18, 2012, the Dane County Board of Supervisors adopted Resolution 103, 2012-2013 establishing the following sustainability principles for the county:

- Reduce and eventually eliminate Dane County government's contribution to fossil fuel dependence and to wasteful use of scarce metals and minerals;
- Reduce and eventually eliminate Dane County government's contribution to dependence upon persistent chemicals and wasteful use of synthetic substances;
- Reduce and eventually eliminate Dane County government's contribution to encroachment upon nature and harm to life-sustaining ecosystems (e.g., land, water, wildlife, forest, soil, ecosystems);
- Reduce and eventually eliminate Dane County government's contribution to conditions that undermine people's ability to meet their basic human needs.

1.17 **Fair Labor Practice Certification**

Dane County Ord. 25.09 (1) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder's responsibility to perform the contract.

If you indicated that you have been found by the NLRB or WERC to have such a violation, you must include a copy of any relevant information regarding such violation with your proposal, bid or application.

Additional information can be found using the following links: www.nlrb.gov and <http://werc.wi.gov>.

SECTION 2 – PROPOSAL SELECTION AND AWARD PROCESS

2.0 PROPOSAL SELECTION AND AWARD PROCESS

2.1 Preliminary Evaluation

The proposals will first be reviewed to determine if requirements in Section 1 and Section 4 are met. Failure to meet mandatory requirements will result in the proposal being rejected. In the event that all vendors do not meet one or more of the mandatory requirements, the County reserves the right to continue the evaluation of the proposals and to select the proposal which most closely meets the requirements specified in this RFP.

2.2 Proposal Scoring

Accepted proposals will be reviewed by an evaluation team and scored against the stated criteria in Section 2.4. This scoring will determine the ranking of vendors based upon their written proposals. If the team determines that it is in the best interest of the County to require oral presentations, the highest-ranking vendors will be invited to make such presentations. Those vendors that participate in the interview process will then be scored, and the final ranking will be made based upon those scores.

2.3 Oral Presentations/Interview

Top ranked selected proposers may be required to make oral interview presentations and/or site visits to supplement their proposals, if requested by the County. The County will make every reasonable attempt to schedule each presentation at a time and location that is agreeable to the proposer. Failure of a proposer to conduct a presentation to the County on the date scheduled may result in rejection of the vendor's proposal.

2.4 Evaluation Criteria

The proposals will be scored using the following criteria:

| Proposal Requirements | Percent |
|---|----------------|
| Organizational capabilities (Section 4.3) | 20% |
| Experience and Qualifications (Section 4.4) | 15% |
| Program Approach (Section 4.5) | 20% |
| Engagement and Support (Section 4.6) | 15% |
| Quality Assurance (Section 4.7) | 15% |
| Cost | Percent |
| Cost (Section 5) | 15% |
| Total | 100% |

SECTION 2 – PROPOSAL SELECTION AND AWARD PROCESS

2.5 **Right to Reject Proposals and Negotiate Contract Terms**

The County reserves the right to reject any and all proposals and to negotiate the terms of the contract, including the award amount, with the selected proposer prior to entering into a contract. If contract negotiations cannot be concluded successfully with the highest scoring proposer, the County may negotiate a contract with the next highest scoring proposer.

2.6 **Award and Final Offers**

The award will be granted in one of two ways. The award may be granted to the highest scoring responsive and responsible proposer. Alternatively, the highest scoring proposer or proposers may be requested to submit final and best offers. If final and best offers are requested, they will be evaluated against the stated criteria, scored and ranked. The award will then be granted to the highest scoring proposer.

2.7 **Notification of Intent to Award**

As a courtesy, the County may send a notification of award memo to responding vendors at the time of the award.

3.0 PROJECT OVERVIEW AND SCOPE OF SERVICES

3.1 Definitions and Links

The following definitions and links are used throughout the RFP.

County: Dane County

County Agency: Department/Division utilizing the service or product.

Dane County Purchasing website: www.danepurchasing.com

Fair Labor Practices websites: www.nlrb.gov and <http://werc.wi.gov>

Purchasing

Proposer/Vendor/Firm/Contractor: a company submitting a proposal in response to this RFP.

3.2 Scope of Services/Specification Overview

A Certified Peer Specialist is a professional who utilizes their personal lived experience to provide support to others and demonstrate that recovery is possible. This RFP focuses on Peer Specialist Services as part of a multidisciplinary partnership between the Madison Police Department, Public Health Madison Dane County, Dane County Department of Human Services, Madison Fire Department, and University of Wisconsin Population Health Institute to create the Pathways to Recovery Program (PTR). See Appendices 1 & 2.

PTR's Addiction Resource Team (ART) will engage in direct outreach to persons in the Dane County area who are impacted by substance abuse. ART team members include a law enforcement officer, a community paramedic, and peer support, who work collaboratively to implement community based intervention strategies. These strategies will bring information and support for connecting to services to persons in their communities to increase access to services to community members impacted by substance use and mental health disorders.

This program will contract for a minimum of 1.30 FTE of Peer Specialist services. These services can be provided by multiple persons within the same agency to provide staff coverage routinely and emergently when requests for service are received both during and outside of standard business hours. Peer Specialists will assist program participants with articulating their goals for recovery and learning and practicing new skills, provide mentorship, support engagement with treatment, model effective coping techniques and self-help strategies using the specialist's own recovery experience, and supporting the participant in advocating for themselves to obtain effective services.

The Peer Specialists will provide adults (ages 18+) with guidance, case management, support and referral to resources and community services using their lived experience in the context of their professional skill set, training and supervision. Peer Specialist services are a resource to divert individuals away from initial or further legal consequences into engagement with Substance Use Disorder Treatment and other prosocial community supports.

3.3 Project Description

The increase in substance use disorders nationally has led to a dramatic increase in lives lost and subsequent devastation to families, communities and systems. Many persons struggling with addiction lack access to the appropriate information, resources and supports shown to be effective pieces of long term recovery. Across the nation programs have started to focus on developing programming that mobilizes collaborative

SECTION 3 – PROJECT OVERVIEW AND SCOPE OF SERVICES

community based outreach to create a “no wrong front door” to people to life saving services. This no wrong door approach exemplifies an increased awareness that recovery is an individualized process requiring the involvement of community based support.

The Bureau of Justice Assistance (BJA) has awarded the Madison Police Department COSSAP grant funds to create Pathways to Recovery (PTR). See Attachments A and B. PTR will be comprised of a multidisciplinary Addiction Resource Team to include an Addiction Resource Officer from Madison Police Department, Project Coordinator from Public Health, Community Paramedic from Madison Fire Rescue and Peer Specialists.

This initiative will build upon and expand the Madison Area Recovery Initiative (MARI). MARI is a pre-arrest diversion program that offers individuals who have committed certain drug-related offenses the opportunity to engage in treatment as an alternative to being charged with a crime. For MARI Participants who successfully engage in the recommended treatment plan for 6 months, criminal charges will not be pursued. Pathways to Recovery (PTR) will continue to offer this pre-arrest diversion option to qualified individuals. In addition, PTR will develop a multi-disciplinary Addiction Resource Team to provide active outreach and connection to services to individuals who have experienced a drug overdose as well as individuals with substance use disorders who frequently intercept with and access police, fire and emergency room services in Madison and Dane County

The Addiction Resource team (ART) will provide targeted outreach to persons struggling with addiction, their loved ones, underserved populations and over represented communities. ART will facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to an assessment and treatment referral to individuals struggling with a substance use disorder through a combination of pre-arrest diversion, outreach and overdose response. The Addiction Resource Team will use expertise from their respective disciplines to coordinate community based interventions. Individuals with substance use disorders can connect with recovery services on a voluntary basis in response to ART outreach efforts or by presenting at a local Safe Station housed in predetermined Madison area fire stations.

Safe Stations are another PTR initiative that provides a pathway to those seeking recovery. In collaboration with Madison Fire Rescue select Madison fire stations will act as Safe Stations. Safe Stations offer a non-threatening path for those struggling with substance use disorders to obtain services and support. Individuals who present at a Safe Station can dispose of paraphernalia and illicit drugs without fear of being subject to legal action. Safe Stations are a safe no questions setting supportive of removing barriers to recovery. After ruling out any immediate medical needs, Fire Rescue staff will facilitate a warm hand off to ART.

The grant supports law enforcement agencies in using data driven, efficient interventions to increase public safety. The project will serve the residents of Madison (population 258,054) and Dane County (population 542,364). The ART team will be housed at the Midtown Madison Police Department and will also engage in outreach throughout Dane County area. Primary hours of operation for the ART are expected to be 12pm-8pm, though Peer Specialist support may be provided to individuals outside of these hours.

SECTION 3 – PROJECT OVERVIEW AND SCOPE OF SERVICES

3.4 Objectives

- Provide outreach to individuals who have experienced a drug overdose as well as individuals with substance use disorders who frequently intercept with and access police, fire and emergency room services in Madison and Dane County.
- Support data-driven solutions to promote recovery, enhance public safety and support quality of life for individuals, families and communities throughout Dane County.
- PTR will improve community health as indicated by the reduced rates of overdose-related death in Madison and Dane County after PTR implementation.
- Reduce overdose-related death by 25%, compared to pre-PTR implementation.
- Reduce opioid involved EMS calls and hospital encounters by 25%, compared to pre-PTR implementation.

3.5 Needs/Expectations

All persons served by this program must be adult residents of Dane County who have attained a minimum age 18 yrs old and who have or are impacted by Substance Use Disorders.

The vendor will work in collaboration with the Addiction Resource Team (ART), partner agencies, treatment providers and community supports. As a member of the ART, Peer Specialists will conduct outreach activities including delivery of harm reduction messaging, distribution of naloxone, and a direct link to an assessment and treatment referral to individuals struggling with a substance use disorder. The ART will operate out of the Midtown Police District, on a 12pm-8pm schedule. Periodic Peer Specialist response may be necessary during other hours, which may include nights and weekends.

Peer Specialists will utilize their personal lived experience to provide support to others and demonstrate that recovery is possible. For individuals interested in seeking services, Peer Specialists will assist with identifying and engaging participants in appropriate substance use services. Peer Specialists will maintain regular contact until the participant is established with appropriate supports. Peer Specialists will provide a warm handoff and confirm participant has been established in services.

Peer Specialists will complete Wisconsin Department of Health Services Certified Peer Specialist training and certification and 30 hours Recovery Coach Academy or equivalent education.

Peer Specialists will receive qualified and adequate supervision and support from the agency employing them.

The vendor agrees to work with the County to identify and incorporate culturally and appropriate practices into service delivery.

SECTION 3 – PROJECT OVERVIEW AND SCOPE OF SERVICES

The vendor will be responsible for meeting all of the federal, state and county requirements for the provision of providing support and coordination for participant engagement with Behavioral Health Treatment and services and Recovery oriented community support. Services and reporting must comply with the terms of the BJA COSSAP Grant requirements and Dane County Human Services fiscal and operational reporting requirements.

SECTION 4 – PROPOSAL PREPARATION REQUIREMENTS

4.0 RFP RESPONSE PREPARATION REQUIREMENTS

Proposals shall be organized to comply with the section numbers and names as shown below. Each section heading should be clearly marked. Graphics may be included. The RFP sections which should be submitted/responded to are:

4.1 Attachment A – Vendor Information

4.2 Table of Contents

Provide a table of contents that, at a minimum, includes all of the sections as identified below. Listings of sub-sections and graphics/tables also may be included. Section dividers are encouraged.

4.3 Tab 1: Organizational Capabilities

Describe your agency's primary mission and values as it relates to providing Peer Specialist services.

Describe the duration and specific experience your agency has providing Peer Specialist services for adults with substance use and mental health disorders. Identify project dates and your agency's specific role.

Describe any significant collaborations with other agencies or institutions that reflect your agencies experience. Include agencies that formally refer clients, provide complementary services or with which you have contractual agreements or share resources.

4.4 Tab 2: Experience and Qualifications of Program Staff

Describe your approach to selecting Peer Specialist staff for this program, including any special skills or qualities sought. Provide documentation of completion of Wisconsin Department of Health Services Certified Peer Specialist training and certification and 30 hours Recovery Coach Academy or equivalent education for all Peer Specialist staff. If staff have not yet been identified, provide a plan for training and supervising qualified Peer Specialist staff.

Describe how Peer Specialists will receive supervision (1 hour of weekly supervision for 20 hours worked) by a Masters level licensed clinician with a combined minimum of 3 years of experience providing mental health and/or substance abuse services, preferably in a peer support role or working with an agency that provides peer support services. Provide proof of licensure, credentialing and resumes describing the educational, work and supervisory experiences within the areas of substance abuse and mental health for the proposed supervisors.

4.5 Tab 3: Program Approach

Describe your proposed program and how it is going to meet the needs described in the RFP. Describe the specific strategies and activities to be used to achieve the stated objectives, expectations, and desired outcomes. Be specific about service types, areas of specialty, and capacity.

Discuss your approach to cross-agency collaboration and being a part of a multi-disciplinary team. Describe how your agency will facilitate services in conjunction with this team at remote locations and outside of business hours.

SECTION 4 – PROPOSAL PREPARATION REQUIREMENTS

Describe your agency's expectations, policies, and training as it relates to accurate and timely documentation.

Identify how your agency's practices reflect a client centered approach to providing Peer Specialist services.

Describe how your program interfaces with other providers within the Behavioral Health (substance use and mental health) service continuum.

Describe specific training and programming your agency has implemented to address disparities (socioeconomic, racial, ethnic, gender, sexual orientation) as they relate to access to Peer Specialist services.

Describe your agency's training and protocols for maintaining compliance with all state and federal standards for confidentiality and maintaining HIPAA.

Describe your agency's plan for managing crisis situations. Be specific about staff training and agency protocols.

4.6 Tab 4: Engagement and Support

Describe how your agency's programming supports follow-through with client engagement with Peer Specialist services.

Describe your strategies for maintaining engagement. Discuss specific practices your agency has found to effective for program engagement.

Describe practices your agency has used to increase access to Peer Specialist services in underserved and marginalized communities.

4.7 Tab 5: Quality Assurance

Describe any programmatic and/or administrative improvements that have influenced your agency's ability to deliver services and support ongoing quality assurance procedures.

Share any technological, programming, or staffing enhancements that have contributed to your agency's ability to measure program outcomes.

Describe how program data will be used to drive quality improvement efforts, including the measurement of and performance on client outcomes.

4.8 Tab 7: Proposer References

Proposers must include in their RFPs a list of organizations, including points of contact (name, address, and telephone number), which can be used as references for work performed in the area of service required. Selected organizations may be contacted to determine the quality of work performed and personnel assigned to the project.

5.0 COST PROPOSAL

5.1 General Instructions on Submitting Cost Proposals

The Cost Proposal section of this RFP is a separate document and can be found on the www.danepurchasing.com as part of the posting for this RFP. The Cost Proposal section shall be completed and submitted separately from the RFP Response document.

The proposal will be scored using a standard quantitative calculation where the most cost criteria points will be awarded to the proposal with the lowest cost.

5.2 Format for Submitting Cost Proposals

The Cost Proposal section that accompanies the RFP posting shall be used. Additional pages can be added to the Cost Proposal Section if necessary.

The Cost Proposal submission shall be in PDF format with the document name including the RFP #, Vendor Name, and Cost Proposal.
(ie: 120012 – ABC Company – Cost Proposal)

5.3 Fixed Price Period

All prices, costs, and conditions outlined in the proposal shall remain fixed for 180 days.

| VENDOR INFORMATION | | | |
|---------------------------|--|------------------------------|--|
| VENDOR NAME: | | DANE COUNTY VENDOR #: | |

| Vendor Information (address below will be used to confirm Local Vendor Preference) | | | |
|---|--|------------------|--|
| Address | | City | |
| State & Zip | | County | |
| Vendor Rep. Name | | Title | |
| Email | | Telephone | |

| Designation of Confidential and Proprietary Information (Reference 1.12) | | | |
|---|--|-------|--|
| <input type="checkbox"/> | No information designated as confidential and proprietary. | | |
| Section # | Page(s) # | Topic | |
| | | | |
| | | | |
| | | | |
| | | | |

| Cooperative Purchasing (Reference 1.13) | |
|--|---|
| <input type="checkbox"/> | I <u>agree</u> to furnish the commodities or services of this bid to other municipalities. |
| <input type="checkbox"/> | I <u>do not agree</u> to furnish the commodities or services of this bid to other municipalities. |

| Local Vendor Purchasing Preference (Reference 1.15) | | | | | | |
|---|-----------------------------|------------------------------|-------------------------------|-----------------------------------|--------------------------------|--|
| Are you claiming a local purchasing preference under DCO 25.08(7)? | <input type="checkbox"/> No | <input type="checkbox"/> Yes | <input type="checkbox"/> Dane | <input type="checkbox"/> Columbia | <input type="checkbox"/> Green | <input type="checkbox"/> Jefferson |
| | | | | <input type="checkbox"/> Sauk | <input type="checkbox"/> Dodge | <input type="checkbox"/> Rock <input type="checkbox"/> Iowa |

| Fair Labor Practice Certification (check only 1) (Reference 1.17) | |
|--|--|
| <input type="checkbox"/> | Vendor has not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the date this bid submission is signed. |
| <input type="checkbox"/> | Vendor has been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the date this bid submission is signed. |

| Addendums – this vendor hereby acknowledges receipt/review of the following addendums, if any. | | | | |
|---|--------------------------------------|--------------------------------------|--------------------------------------|-------------------------------|
| Addendum #1 <input type="checkbox"/> | Addendum #2 <input type="checkbox"/> | Addendum #3 <input type="checkbox"/> | Addendum #4 <input type="checkbox"/> | None <input type="checkbox"/> |

| Signature Affidavit | | | |
|--|--|--------------|--|
| <p>In signing this proposal, we certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a proposal; that this proposal has been independently arrived at without collusion with any other proposer, competitor or potential competitor; that this proposal has not been knowingly disclosed prior to the opening of proposal to any other proposer or competitor; that the above statement is accurate under penalty of perjury.</p> <p>The undersigned agrees to hold the County harmless for any damages arising out of the release of any material unless they are specifically identified on Attachment B. The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the County in this Request for Proposals, and declares that the attached proposal and pricing are in conformity therewith.</p> | | | |
| Signature | | Date | |
| Name (Printed) | | Title | |

STANDARD TERMS AND CONDITIONS

Request for Bids/Proposals/Contracts

Rev. 05/2020

1.0 **APPLICABILITY:** The terms and conditions set forth in this document apply to Requests for Proposals (RFP), Bids and all other transactions whereby the County of Dane acquires goods or services, or both.

1.1 **ENTIRE AGREEMENT:** These Standard Terms and Conditions shall apply to any contract, including any purchase order, awarded as a result of this request. Special requirements of a resulting contract may also apply. Said written contract with referenced parts and attachments shall constitute the entire agreement, and no other terms and conditions in any document, acceptance, or acknowledgment shall be effective or binding unless expressly agreed to in writing by the County. Unless otherwise stated in the agreement, these standard terms conditions supersede any other terms and/or conditions applicable to this agreement.

1.2 **DEFINITIONS:** As used herein, “vendor” includes a provider of goods or services, or both, who is responding to an RFP or a bid, and “bid” includes a response to either an RFP or a bid.

2.0 **SPECIFICATIONS:** The specifications herein are the minimum acceptable. When specific manufacturer and model numbers are used, they are to establish a design, type of construction, quality, functional capability or performance level, or any combination thereof, desired. When alternates are proposed, they must be identified by manufacturer, stock number, and such other information necessary to establish equivalency. Dane County shall be the sole judge of equivalency. Vendors are cautioned to avoid proposing alternates to the specifications that may result in rejection of their bid.

3.0 **DEVIATIONS AND EXCEPTIONS:** Deviations and exceptions from terms, conditions, or specifications shall be described fully in writing, signed, and attached to the bid. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and vendor shall be held liable for injury resulting from any deviation.

4.0 **QUALITY:** Unless otherwise indicated in the request, all material shall be first quality. No pre-owned, obsolete, discontinued or defective materials may be used.

5.0 **QUANTITIES:** The quantities shown herein are based on estimated needs. The County reserves the right to increase or decrease quantities to meet actual needs.

6.0 **DELIVERY:** Deliveries shall be FOB destination freight prepaid and included unless otherwise specified. County will reject shipments sent C.O.D. or freight collect.

7.0 **PRICING:** Unit prices shown on the bid shall be the price per unit of sale as stated on the request or contract. For any given item, the quantity multiplied by the unit price shall

establish the extended price, the unit price shall govern in the bid evaluation and contract administration.

7.1 Prices established in continuing agreements and term contracts may be lowered due to market conditions, but prices shall not be subject to increase for the term specified in the award. Vendor shall submit proposed increases to the Purchasing Division thirty (30) calendar days before the proposed effective date of the price increase. Proposed increases shall be limited to fully documented cost increases to the vendor that are demonstrated to be industry wide. Price increases may not be granted unless they are expressed in bid documents and contracts or agreements.

7.2 Submission of a bid constitutes bidder’s certification that no financial or personal relationship exists between the bidder and any county official or employee except as specially set forth in writing attached to and made a part of the bid. The successful bidder shall disclose any such relationship which develops during the term of the contract.

8.0 **ACCEPTANCE-REJECTION:** Dane County reserves the right to accept or reject any or all bids, to waive any technicality in any bid submitted and to accept any part of a bid as deemed to be in the best interests of the County. Submission of a proposal or a bid constitutes the making of an offer to contract and gives the County an option valid for 60 days after the date of submission to the County.

8.1 Bids **MUST** be dated and time stamped by the Dane County Purchasing Division Office on or before the date and time that the bid is due. Bids deposited or time stamped in another office will be rejected. Actual receipt in the office of the purchasing division is necessary; timely deposit in the mail system is not sufficient. **THERE WILL BE NO EXCEPTIONS TO THIS POLICY.**

9.0 **METHOD OF AWARD:** Award shall be made to the lowest responsible responsive bidder conforming to specifications, terms, and conditions, or to the most advantageous bid submitted to the County on a quality versus price basis.

10.0 **ORDERING/ACCEPTANCE:** Written notice of award to a vendor in the form of a purchase order or other document, mailed or delivered to the address shown on the bid will be considered sufficient notice of acceptance of bid. A formal contract containing all provisions of the contract signed by both parties shall be used when required by the Dane County Purchasing Division.

11.0 **PAYMENT TERMS AND INVOICING:** Unless otherwise agreed, Dane County will pay properly submitted vendor invoices within thirty (30) days of receipt of goods and services. Payment will not be made until goods or services are delivered, installed (if required), and accepted as specified. Invoices presented for payment must be submitted in accordance with instructions contained on the purchase order.

SECTION 7 – STANDARD TERMS AND CONDITIONS

11.1 **NO WAIVER OF DEFAULT:** In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by County of any breach of the covenants of the Agreement or a waiver of any default of the successful vendor, and the making of any such payment or acceptance of any such service or product by County while any such default or breach shall exist shall in no way impair or prejudice the right of County with respect to recovery of damages or other remedy as a result of such breach or default.

12.0 **TAXES:** The County and its departments are exempt from payment of all federal tax and Wisconsin state and local taxes on its purchases except Wisconsin excise taxes as described below. The State of Wisconsin Department of Revenue has issued tax exempt number ES41279 to Dane County.

12.1 The County is required to pay the Wisconsin excise or occupation tax on its purchase of beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel and general aviation fuel. The County is exempt from Wisconsin sales or use tax on these purchases. The County may be subject to other states' taxes on its purchases in that state depending on the laws of that state. Vendors performing construction activities are required to pay state use tax on the cost of materials.

13.0 **GUARANTEED DELIVERY:** Failure of the vendor to adhere to delivery schedules as specified or to promptly replace rejected materials shall render the vendor liable for all costs in excess of the contract price when alternate procurement is necessary. Excess costs shall include administrative costs.

14.0 **APPLICABLE LAW AND VENUE:** This contract shall be governed under the laws of the State of Wisconsin, and venue for any legal action between the parties shall be in Dane County Circuit Court. The vendor shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this contract and which in any manner affect the work or its conduct.

15.0 **ASSIGNMENT:** No right or duty in whole or in part of the vendor under this contract may be assigned or delegated without the prior written consent of Dane County.

16.0 **NONDISCRIMINATION/AFFIRMATIVE ACTION:** During the term of this Agreement the vendor agrees, in accordance with sec. 111.321, Wis. Stats., and Chapter 19 of the Dane County Code of Ordinances, not to discriminate against any person, whether an applicant or recipient of services, an employee or applicant for employment, on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs. The vendor shall provide a harassment-free work environment. These provisions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, including apprenticeships, rates of pay or other forms of compensation.

16.1 Vendors who have twenty (20) or more employees and a contract of twenty thousand dollars (\$20,000) or more must

submit a written affirmative action plan to the County's Contract Compliance Officer within fifteen (15) working days of the effective date of the contract. The County may elect to accept a copy of the current affirmative action plan filed with and approved by a federal, state or local government unit.

16.2 The vendor agrees to post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination.

16.3 Failure to comply with these Terms and Conditions may result in the vendor being debarred, termination of the contract and/or withholding of payment.

16.4 The vendor agrees to furnish all information and reports required by Dane County's Contract Compliance Officer as the same relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine compliance with Chapter 19, D.C. Ords. and the provisions of this Agreement.

16.5 **AMERICANS WITH DISABILITIES ACT:** The vendor agrees to the requirements of the ADA, providing for physical and programmatic access to service delivery and treatment in all programs and activities.

17.0 **PATENT, COPYRIGHT AND TRADEMARK INFRINGEMENT:** The vendor guarantees goods sold to the County were manufactured or produced in accordance with applicable federal labor laws, and that the sale or use of the articles described herein do not infringe any patent, copyright or trademark. The vendor covenants that it will, at its own expense, defend every suit which shall be brought against the County (provided that such vendor is promptly notified of such suit, and all papers therein are delivered to it) for any alleged infringement of any patent, copyright or trademark by reason of the sale or use of such articles, and agrees that it will pay all costs, damages, and profits recoverable in any such suit.

18.0 **SAFETY REQUIREMENTS:** All materials, equipment, and supplies provided to the County must fully comply with all safety requirements as set forth by the Wisconsin Department of Commerce and all applicable OSHA Standards.

18.1 **MATERIAL SAFETY DATA SHEET:** If any item(s) on an order(s) resulting from this award(s) is a hazardous chemical, as defined under 29 CFR 1910.1200, provide one (1) copy of the Material Safety Data Sheet for each item with the shipped container(s) and one (1) copy with the invoice(s).

19.0 **WARRANTY:** Unless specifically expressed otherwise in writing, goods and equipment purchased as a result of this request shall be warranted against defects by the vendor for one (1) year from date of receipt. An equipment manufacturer's standard warranty shall apply as a minimum and must be honored by the vendor.

20.0 INDEMNIFICATION & INSURANCE.

20.1 Vendor shall indemnify, hold harmless and defend County, its boards, commissions, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses which County, its officers, employees, agencies, boards, commissions and

SECTION 7 – STANDARD TERMS AND CONDITIONS

representatives may sustain, incur or be required to pay by reason of vendor furnishing the services or goods required to be provided under this Agreement, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of County, its agencies, boards, commissions, officers, employees or representatives. The obligations of vendor under this paragraph shall survive the expiration or termination of this Agreement.

20.2. In order to protect itself and County its officers, boards, commissions, agencies, agents, volunteers, employees and representatives under the indemnity provisions of the subparagraph above, vendor shall, at vendor's own expense, obtain and at all times during the term of this Agreement keep in full force and effect the insurance coverages, limits, and endorsements listed below. When obtaining required insurance under this Agreement and otherwise, vendor agrees to preserve County's subrogation rights in all such matters that may arise that are covered by vendor's insurance. Neither these requirements nor the County's review or acceptance of vendor's certificates of insurance is intended to limit or qualify the liabilities or obligations assumed by the vendor under this Agreement. The County expressly reserves the right to require higher or lower insurance limits where County deems necessary.

20.2.1. Commercial General Liability.

Vendor agrees to maintain Commercial General Liability insurance at a limit of not less than \$1,000,000 per occurrence. Coverage shall include, but not be limited to, Bodily Injury and Property Damage to Third Parties, Contractual Liability, Personal Injury and Advertising Injury Liability, Premises-Operations, Independent vendors and Subcontractors, and Fire Legal Liability. The policy shall not exclude Explosion, Collapse, and Underground Property Damage Liability Coverage. The policy shall list DANE COUNTY as an Additional Insured.

20.2.2. Commercial/Business Automobile Liability.

Vendor agrees to maintain Commercial/Business Automobile Liability insurance at a limit of not less than \$1,000,000 Each Occurrence. Vendor further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event vendor does not own automobiles, vendor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

20.2.3. Environmental Impairment (Pollution) Liability

Vendor agrees to maintain Environmental Impairment (Pollution) Liability insurance at a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, and environmental cleanup costs caused by pollution conditions, both sudden and non-sudden. This requirement can be satisfied by either a separate environmental liability policy or through a modification to the Commercial General Liability policy. Evidence of either must be provided.

20.2.4. Workers' Compensation.

Vendor agrees to maintain Workers Compensation insurance at Wisconsin statutory limits.

20.2.5. Umbrella or Excess Liability.

Vendor may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability

under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. Vendor agrees to list DANE COUNTY as an "Additional Insured" on its Umbrella or Excess Liability policy.

20.3. Upon execution of this Agreement, vendor shall furnish County with a Certificate of Insurance listing County as an additional insured and, upon request, certified copies of the required insurance policies. If vendor's insurance is underwritten on a claims-made basis, the retroactive date shall be prior to or coincide with the date of this Agreement, the Certificate of Insurance shall state that professional malpractice or errors and omissions coverage, if the services being provided are professional services coverage is claims-made and indicate the retroactive date, vendor shall maintain coverage for the duration of this Agreement and for six (6) years following the completion of this Agreement. Vendor shall furnish County, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that vendor shall furnish the County with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on claims-made policies, either vendor or County may invoke the tail option on behalf of the other party and that the extended reporting period premium shall be paid by vendor. In the event any action, suit or other proceeding is brought against County upon any matter herein indemnified against, County shall give reasonable notice thereof to vendor and shall cooperate with vendor's attorneys in the defense of the action, suit or other proceeding. Vendor shall furnish evidence of adequate Worker's Compensation Insurance. In case of any sublet of work under this Agreement, vendor shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of vendor. In case of any sublet of work under this Agreement, vendor shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of vendor.

20.4. The parties do hereby expressly agree that County, acting at its sole option and through its Risk Manager, may waive any and all requirements contained in this Agreement, such waiver to be in writing only. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by County's Risk Manager taking into account the nature of the work and other factors relevant to County's exposure, if any, under this Agreement.

21.0 CANCELLATION: County reserves the right to terminate any Agreement due to non-appropriation of funds or failure of performance by the vendor. This paragraph shall not relieve County of its responsibility to pay for services or goods provided or furnished to County prior to the effective date of termination.

22.0 FINANCIAL INTEREST PROHIBITED. Under s. 946.13, Wis. Stats. COUNTY employees and officials are prohibited from holding a private pecuniary interest, direct or indirect, in any public contract. By executing this Agreement, each party represents that it has no knowledge of a COUNTY employee or official involved in the making or performance of the Agreement that has a private pecuniary interest therein. It is expressly understood and agreed that any subsequent finding

SECTION 7 – STANDARD TERMS AND CONDITIONS

of a violation of s. 946.13, Wis. Stat. may result in this Agreement being voided at the discretion of the COUNTY.

22.1 PUBLIC RECORDS ACCESS: It is the intention of the County to maintain an open and public process in the solicitation, submission, review, and approval of procurement activities. Bid openings are public unless otherwise specified. Records are not available for public inspection prior to issuance of the notice of intent to award or the award of the contract. Bid results may be obtained by visiting the Dane County Purchasing Office Monday – Friday, between 8:00 a.m. and 4:00 p.m. Prior appointment is advisable.

22.1 PROPRIETARY INFORMATION: If the vendor asserts any of its books and records of its business practices and other matters collectively constitute a trade secret as that term is defined in s. 134.90(1)(c), Wis. Stats., County will not release such records to the public without first notifying the vendor of the request for the records and affording the vendor an opportunity to challenge in a court of competent jurisdiction the requester's right to access such records. The entire burden of maintaining and defending the trade secret designation shall be upon the vendor. The vendor acknowledges and agrees that if the vendor shall fail, in a timely manner, to initiate legal action to defend the trade secret designation or be unsuccessful in its defense of that designation, County shall be obligated to and will release the records.

22.2 Any material submitted by the vendor in response to this request that the vendor considers confidential and proprietary information and which vendor believes qualifies as a trade secret, as provided in section 19.36(5), Wis. Stats., must be identified on a designation of Confidential and Proprietary Information form. Pricing will not be held confidential after award of contract.

22.3 Data contained in a bid, all documentation provided therein, and innovations developed as a result of the contracted commodities or services cannot be copyrighted or patented. All data, documentation, and innovations shall be the property of the County.

23.0 RECYCLED MATERIALS: Dane County is required to purchase products incorporating recycled materials whenever technically and economically feasible. Vendors are encouraged to bid products with recycled content which meet specifications.

24.0 PROMOTIONAL ADVERTISING: Reference to or use of Dane County, any of its departments or sub-units, or any county official or employee for commercial promotion is prohibited.

25.0 ANTITRUST ASSIGNMENT: The vendor and the County of Dane recognize that in actual economic practice, overcharges resulting from antitrust violation are in fact usually borne by the Purchaser. Therefore, the successful vendor hereby assigns to the County of Dane any and all claims for such overcharges as to goods, materials or services purchased in connection with this contract.

26.0 RECORDKEEPING AND RECORD RETENTION-COST REIMBURSEMENT CONTRACTS: Where payment to the vendor is based on the vendor's costs, vendor shall establish and maintain adequate records of all expenditures incurred under the contract. All records must be kept in accordance with generally accepted accounting procedures. The County contracting agency shall have the right to audit, review, examine, copy, and transcribe any pertinent records or documents relating to any contract resulting from this bid/proposal held by the vendor. The vendor will retain all documents applicable to the contract for a period of not less than three (3) years after final payment is made.

27.0 COMPLIANCE WITH FAIR LABOR STANDARDS. During the term of this Agreement, vendor shall report to the Controller, within ten (10) days, any allegations to, or findings by the National Labor Relations Board (NLRB) or Wisconsin Employment Relations commission (WERC) that vendor has violated a statute or regulation regarding labor standards or relations within the seven years prior to entering this Agreement. If an investigation by the Controller results in a final determination that the matter adversely affects vendor's responsibilities under this Agreement, and which recommends termination, suspension or cancellation of this agreement, the County may take such action.

27.01 VENDOR may appeal any adverse finding by the Controller as set forth in sec. 25.08(20)(c) through (e).

27.02 VENDOR shall post the following statement in a prominent place visible to employees: "As a condition of receiving and maintaining a contract with Dane County, this employer shall comply with federal, state and all other applicable laws prohibiting retaliation for union organizing."

Pathways to Recovery

Pre-Arrest Deflection Programs Madison & Dane County



Safe Stations—Select Madison Fire Departments will be designated as ‘Safe Stations’ where individuals struggling with substance use can present themselves without fear of criminal justice involvement and get connected to a recovery coach.

Addiction Resource Team—Conducts quick response and outreach efforts to individuals who experienced an overdose and to individuals who frequently intercept with and access police and fire department services. Team consists of Addiction Resource Officer, Community Paramedic, and Certified Peer Specialist.

MAARI—Madison Area Addiction Recovery Initiative is an expansion of the Madison Police Department’s MARI program to all Dane County law enforcement agencies. Offers individuals committing low-level, addiction-driven offenses the opportunity to engage with treatment services in abeyance of charges being filed.

Project Partners—Madison Police Department, Madison Fire Department, Dane County Department of Human Services, Public Health Madison & Dane County, and University of Wisconsin-Population Health Institute

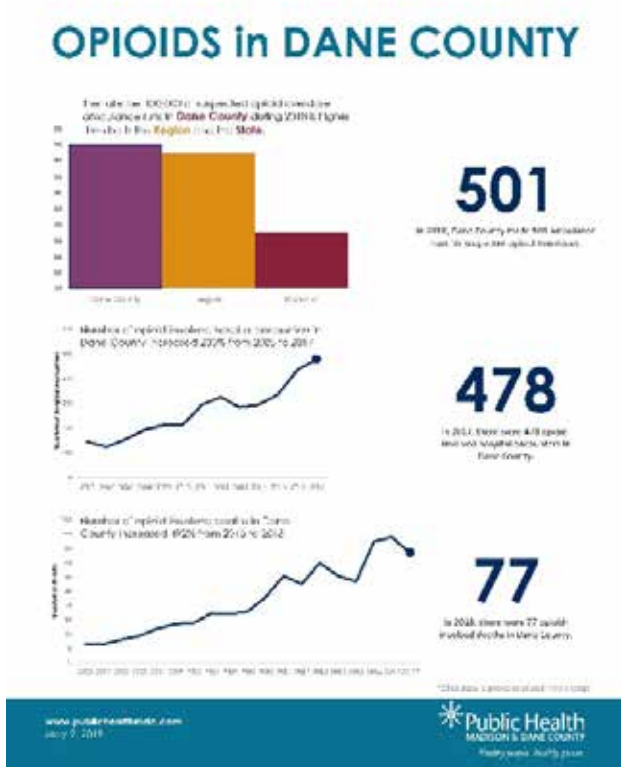
PATHWAYS TO RECOVERY MADISON & DANE COUNTY

The Madison Police Department (MPD), along with its partners, plans to implement and evaluate an innovative and pilot-tested smart policing program entitled “Pathways to Recovery Madison Dane County” (PTR).

1. Statement of the Problem: Madison has a population of 258,054 and Dane County’s is 542,364. This application is for Subcategory 1a since the proposal targets the overall county.

Dane County has been disproportionality impacted by the abuse of illicit opioids and prescription drugs as evidenced by data from Dane County Emergency Medical Services (EMS), hospital discharges, and medical examiner reports. In 2018, Dane County EMS completed 501 runs for suspected opioid overdose cases. The rate of EMS runs for suspected opioid overdoses in Dane County was 96 per 100,000 population while the rate for Wisconsin was 85 per 100,000 population.

According to the Wisconsin Department of Health Services-Division of Public Health (DHS-DPH), Dane County’s 2017 age-adjusted rate of opioid related hospital discharges per 100,000 population was 321.1 while the state of Wisconsin was 199.9 – a difference of 47%. In addition, Wisconsin DHS-DPH, reports a disproportionate rate of deaths from opioids in



Dane County of 16.9 fatalities per 100,000 population, compared to Wisconsin's fatality rate of 15.9 per 100,000 population.

The impact of the opioid epidemic in Dane County can be seen through increases in hospitalizations, neonatal abstinence cases, Hepatitis C cases, and youth survey data. Opioid related hospital discharges in Dane County reported by the Wisconsin DHS increased 73% between 2005 and 2017. Neonatal abstinence syndrome (NAS) is a group of problems that occur in a newborn who was exposed to addictive opiate drugs while in the mother's womb. During 2008-2017 the rate of NAS in Wisconsin increased from 20.9 to 97.1, an increase of 365%. During 2008-2017, the age-adjusted rate of opioid-involved deaths more than doubled in Dane County, from 6.7 to 16.2 per 100,000.

Hepatitis C virus infection in people aged 15-29 is attributed to a rise in the opioid epidemic. The rate per 100,000 population of Hepatitis C cases in Dane County 597%. The Dane County Youth Assessment (DCYA) found that in 2018, 5% of high school students reported misusing a prescription drug, and that both Black (2.6%) and Multiracial (1.9%) students report a higher past 30 day use of heroin than white students (0.7%).

From 2014-2016, the opioid overdose death rate among Black Dane County residents (27.4 per 100,000) was twice as high as the opioid overdose rates among white Dane County residents (13.4 per 100,000). This pronounced disparity is unique to Dane County as demonstrated by a comparison of opioid overdose death rates to the next largest and comparable county and to Wisconsin statewide.

From 2014-2016, the opioid overdose death rate among Black Milwaukee County residents (19.7 per 100,000) was lower than the opioid overdose death rates among white individuals in Milwaukee County (32.2 per 100,000). During the same period, Wisconsin Black

residents experienced opioid overdose rates of 18.3 per 100,000 and Wisconsin white resident opioid overdose rates were 12.0 per 100,000 (WI DHS-DPH).

In a 2017 report submitted to the Wisconsin Governor's Task Force on Opioid Abuse, the Pew Charitable Trust identified, very clearly, treatment access issues. "Wisconsin does not have a treatment delivery system with the capacity to treat the number of people with opioid use disorder in the state.

A 2016 Wisconsin Needs Assessment found only 23% of individuals that needed treatment in the state received it. Additionally, Wisconsin is also experiencing a significant shortage of substance use disorder counselors.

According to the 2017 Wisconsin Needs Assessment, Wisconsin has 1.7 substance use disorder counselors per 10,000 persons in comparison to the national average of 2.5 per 10,000 persons. An additional 275 SUD counselors are needed just to match the national average, let alone meet Wisconsin-specific demand for these professionals. (Pew Charitable Trust, 2017).

Focus groups with people in and utilizing the behavioral health system locally highlight the local lack of accessible treatment providers. Multiple participants commented on extremely long (up to six months) wait lists: "They had a waiting list, after 2 months I got in to see someone" and "Client came in because of being suicidal and now we are releasing them and telling them to be safe for 3 months – until they can see a psychiatrist for medication".

Sequential Intercept Model Analysis: Diverse stakeholders from throughout Dane County gathered in January 2018 to work with Policy Research, Inc. and engage in the Sequential Intercept Model.

Intercept 0 (Hospital, Crisis, Respite, Peer, and Community Services) and Intercept 1 (Law Enforcement and Emergency Services)

| Existing Services | Gaps |
|---|--|
| Crisis Lines | Complicated system, challenging to navigate |
| Mobil Mental Health Crisis Response Team | Lack of prevention & early intervention |
| Mental Health Officers | Wait lists up to 6 months |
| Housing Services | Payer source, not need determines services |
| Community Paramedics | Diversion mostly for mental health struggles |
| Hospital Inpatient Mental Health Crisis Services | Lack of detox services & residential treatment |
| Peer Support in Emergency Department following Overdose | No 24/7 crisis respite services for law enforcement drop-off |

Diversion Programs: Madison Addiction Recovery Initiative (MARI): Launched by the Madison Police Department in September 2017, this officer intervention pre-arrest diversion program is offered to individuals committing low level, addiction driven offenses. Individuals are eligible if they are not on probation or parole and do not have a history of violent crime in the past three years. As an alternative to arrest, MARI participants agree to complete a drug and alcohol assessment and are compliant over 6 months with their treatment plan. Upon successful completion of these 6 months, the Madison Police Department does not file the initial charges.

Dane County Community Restorative Court: Provides young adults who are 17-25 years old who have committed misdemeanor law violations an opportunity to appear before a group made up of community members (prior to being charged) to ensure accountability, determine alternative sanctions and to help repair the harm done to the victim of the crime.

Intercept 2 (Initial Detention and Initial Court Hearings) and Intercept 3 (Jails and Courts)

| Existing Services | Gaps |
|--|---|
| Bio-psycho-social medial & mental health assessments | Racial/ethnic disparities in cash bail & hold times |
| Bail fund assistance | Data collection & sharing |
| Competency evaluations | Long wait times for competency evaluations |
| Bail Monitoring Program | Unknown release dates challenge service |

| | |
|---|--|
| Jail Programing: Thinking 4 Change, NA/AA, yoga, chaplain, mental health therapy groups, Vivitrol | Revocations to jail may be the only way to receive some services |
|---|--|

Diversion Programs: Dane County Deferred Prosecution Unit (DPU)/First Offenders Program & Opiate Diversion Program Eligible defendants can avoid a criminal conviction and sentencing by satisfying the requirements of a personalized deferred prosecution agreement contract with the District Attorney’s Office. All participants must comply with any existing bail conditions at all times throughout the duration of their contract without exception. In return for successful completion of the deferred prosecution contract, the DA’s Office agrees to dismiss or amend the charges.

Dane County Adult Drug Court: Eligibility includes a plea of guilty/no contest, assessment with alcohol and other substance abuse programming for a minimum of 9 months, a commitment to remain alcohol and drug free while in the program, compliance with all program recommendations and requirements, submission to drug testing, sanctions for program violations, compliance with bail conditions, and full payment of program fee. Graduates can have charges reduced or dismissed and periods of incarceration reduced or eliminated.

Dane County Veterans Treatment Court: Eligible veterans include those who served in the US Armed Forces, are eligible for Veterans Service Benefits, and demonstrate a substance abuse or mental health treatment need. The Court utilizes volunteer veteran mentors to encourage, guide, and support the veteran through the process. Upon successful completion of the treatment plan (typically 12-18 months), the original charges against the defendant are dismissed or reduced.

Intercept 4 (Reentry) and Intercept 5 (Community Corrections/Community Support)

| Existing Services | Gaps |
|--|---|
| Dept. of Corrections-Release planning | Accessible, affordable housing |
| Wisconsin Women's Resource Center | Unknown release dates challenge care coordination |
| Medication provided at release | Lack of centralized coordination |
| Jail Reentry programming | No 'on-demand' treatment |
| Recovery coaches | Long wait times |
| Madison Area Urban Ministry's Journey Home program | Availability of reentry resources differ for sentenced/un-sentenced |
| Welcome Home Program | |
| Employment Services | |

Diversion Programs: Dane County Adult Drug Court (description above): the Department of Corrections can refer to drug court instead of pursuing revocation.

Priority consideration: Madison's ten Qualified Opportunity Zones census tracts had 28.5% of MPD opioid-related cases in 2017 and 26.8% in 2018 (out of 64 tracts), most in the top 20, and one had the second highest number (see attachment).

Local resources leveraged to support this proposal include: MPD overall project leadership (Capt. Tim Patton), PHMDC Pathways To Recovery coordinator supervision, addiction resource specialist time and supervisory time, DCDHS management of certified peer specialist and assessment clinician. Federal assistance is needed to supplement these local resources because Madison and Dane County have a limited ability to fund new initiatives due to a State-imposed very restrictive property tax levy limit on municipalities (Wis. Stat. sec. 66.0602). Annual cost-of-doing business increases generally use whatever wiggle room exists. We believe that federal funding for our proposal will lead to a real impact in our local community and will build the case for continuation funding locally in 2022.

2. Project Design and Implementation: Our proposal aims to improve public safety and health in Madison and Dane County by diverting drug-addicted individuals from the

criminal justice system through a framework of treatment referral and engagement, as well as active outreach.

This initiative will build and expand on our existing smaller-scale Madison Addiction Recovery Initiative (MARI) by offering additional pathways to recovery to an increased target population. MARI currently utilizes a pre-arrest diversion officer intervention pathway for individuals apprehended by MPD for drug-related minor crimes who were not on probation or parole. The Pathways To Recovery (PTR) initiative will target individuals who have experienced a drug overdose as well as any drug-addicted individuals who frequently intercept with and access police, fire and emergency room services in Madison and Dane County.

Goal 1: Support data-driven solutions to promote recovery, enhance public safety and support quality of life for individuals, families and communities throughout Dane County

Objective 1: Develop and implement protocols for program participants

Objective 2: Track program participant engagement

Objective 3: Track program impact

Goal 2: PTR will improve community health as indicated by the reduced rates of overdose-related death in Madison and Dane County after PTR implementation

Objective 1: Reduce overdose-related death by 25%, compared to pre-PTR implementation

Objective 2: Reduce opioid involved EMS calls and hospital encounters by 25%, compared to pre-PTR implementation

Our proposal is a hybrid of allowable funding uses: pre-arrest law enforcement diversion; identifying individuals in need of substance abuse treatment services and connecting these individuals to treatment services; embedding substance abuse clinicians into patrol units or

increasing a law enforcement agency's analytic capability by hiring data analysts or epidemiologists; and connecting individuals at risk for overdose and/or survivors of a non-fatal overdose and their families with substance abuse and behavioral health treatment providers or peer recovery support providers trained in addiction support and recovery.

Pathways To Recovery will implement deflection strategies at both the prevention and intervention stages and will incorporate aspects of all five pathways to treatment identified in the Police Treatment and Community Collaborative model, which are Self-Referral, Active Outreach, Naloxone Plus, Officer Prevention and Officer Intervention. Our initiative will consist of an Addiction Resource Team, an Assessment Center Clinician, a Project Coordinator, and a Project Evaluator.

The Addiction Resource Team will facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to an assessment and treatment referral to individuals struggling with a substance use disorder through a combination of pre-arrest diversion, outreach and overdose response.

The Addiction Resource Team will be comprised by a full-time MPD Addiction Resource Officer, a Certified Peer Specialist contracted through the Dane County Human Services, and a Community Paramedic employed by the Madison Fire Department. Other law enforcement agencies in the county will support Addiction Resource Team services being delivered within their communities. Smaller agencies do not have the resources to provide this intervention and are eager for this expanded project implementation. They will be able to request active outreach/prevention visits by the Addiction Resource Team to people within their community they know are struggling with a substance use disorder.

Partnering law enforcement agencies will join Madison Police in offering a pre-arrest diversion officer intervention pathway for individuals apprehended in their jurisdiction for drug-related minor crimes who are not on probation or parole.

Through outreach and overdose response, the Addiction Resource Team will improve outcomes related to opioid misuse by implementing the following team deliverables:

- Expand to other jurisdictions a pre-arrest diversion program for individuals who commit low level, non-violent, drug-related offenses. Addiction Resource Team will identify candidates for referral, facilitate their connection to assessment and monitor progress for six months. For individuals who successfully complete a six-month process, charges will be dropped and never referred.
- Identify and conduct outreach to individuals in need of opioid abuse treatment services.
- Serve as a Quick Response Team in response to drug overdoses with the goal of contacting the individuals within 72 hours of an overdose.
- Perform in-field addiction pre-screening
- Implement harm reduction strategies in partnership with other community groups.
Provide overdose prevention education and distribute naloxone to people with an opioid use disorder and their support networks.
- Connect people with a substance use disorder to community treatment and recovery services with an emphasis to ongoing addiction support and recovery.

The Peer Specialist will be dually trained as a Peer Specialist and Recovery Coach through a State of Wisconsin approved curriculum consisting of over 40 hours of instruction including 4 domains of core competency: values, knowledge of recovery, roles and

responsibilities of certified peer specialist, and skills. Upon completion of the training, individuals are eligible to take the Peer Specialist Certification Exam, administered by the State.

The Recovery Coach training is a five day intensive training academy focusing on providing individuals with the skills need to guide, mentor and support anyone who would like to enter into or sustain long-term recovery from an addiction to alcohol or other drugs. This curriculum is delivered by a Center for Addiction Recovery Training approved trainer, and following completion individuals are eligible to obtain certification as a Recovery Coach.

In addition to these formal training programs, the Peer Specialist will have training in the field with seasoned peer support providers. The Peer Specialist position will be employed by an agency with experience providing Peer Specialist services, wherein there will be a cohort of other Peer Specialists available for consultation, collaboration, and support. Formal supervision will occur in both 1:1 and group settings not less than weekly, and an experienced Peer Specialist supervisor will be available as needed. Peer support services will be evaluated based on successful engagement in treatment by individuals who receive outreach. 80% of those who agree to receive support from the Peer Specialist will engage in some form of substance use treatment.

In addition to the Addiction Resource Team, Pathways To Recovery will be made up of an Assessment Center Clinician, Project Coordinator, and Program Evaluator. These roles will support the work of the Addiction Resource Team by providing the following deliverables:

- Assist individuals with comprehensive community services (CCS) and insurance applications
- Conduct assessments
- Provide case management

- Enhance collaboration between community organizations providing addiction services
- Data analysis to guide Pathways To Recovery in making systems improvements

The partners are working with the Wisconsin Department of Health Services (DHS) to implement Overdose Detection Mapping Application Program (ODMAP) across Wisconsin. DHS is developing a system/software link between the Wisconsin Ambulance Run Data System (WARDS) and ODMAP to provide a single data entry point to populate ODMAP. Currently local EMS providers complete run reports which are uploaded to WARDS. The software link will create an immediate post for fatal and nonfatal overdose cases to ODMAP. This system reduces data entry burdens for first responders, address technology access issues (not all first responders have internet accessible devices), and ensures implementation across Wisconsin. While WI-DHS works to develop this linkage, PHMDC is developing an Overdose Spike Alert Response System with communication tools to use during an identified spike for the media (traditional and social), general public (elected officials, first responders, medical providers, service providers, and concerned citizens), and people who use drugs. The Project Coordinator will be responsible to integrating Madison Police Department data into the ODMAP law enforcement platform (priority consideration) and developing a system to sustain this work past the grant funding.

Outreach and overdose response provided by the Addiction Resource Team will incorporate distribution and training in the use of Naloxone for individuals at acute risk of opioid overdose. The Community Paramedic will oversee this program component.

In addition to law enforcement initiated contacts, Pathways to Recovery will include self-referral pathways to community treatment and recovery services through both the Madison Police and Madison Fire Departments. MPD Officers will accept self-referrals on the street from

individuals seeking assistance looking for treatment to start their path to recovery. Recognizing the potential for fear of arrest, this initiative will also incorporate a walk-in self-referral option at select Madison Fire Departments modeled after Manchester, New Hampshire’s Safe Station model.

Mandatory project components: We agree to work closely with BJA’s designated training and technical assistance (TTA) provider(s) that may assist with planning, implementation, and assessment of the sites. We agree to work closely with a researcher selected by BJA who may conduct a site-specific or cross-site evaluation in future years. We have identified that PHMDC will hire the 0.75 FTE project coordinator to manage the day-to-day operations of the initiative.

3. Capabilities and Competencies: *Project partners:* Madison Police Department (MPD), Madison Fire Department (MFD), Public Health Madison & Dane County (PHMDC), Dane County Department of Human Services (DCDHS), Dane County Sheriff’s Office (DCSO) and UW Population Health Institute (UWPHI).

Structure and responsibilities:

| | | | |
|---|---|--|---|
| PATHWAYS TO RECOVERY MADISON & DANE COUNTY | | | |
| <i>MPD applicant, fiscal agent, awardee, grant reporting</i> | | | |
| Program Coordinator (PHMDC subaward) | | | |
| <i>Oversee and manage program, data analysis</i> | | | |
| Addiction Resource Team | Madison Area Recovery Initiative (MAARI*) Pre-Arrest Diversion (MPD) | Naloxone Plus (MPD & MFD subaward) | Safe Stations (MFD subaward) |
| <i>Addiction Resource Officer (MPD) Opioid calls for service response, community outreach</i> | | <i>Distribution through Addiction Resource Team Madison Fire</i> | <i>Fire stations to provide assistance to</i> |

| | | | |
|--|--|--|---|
| <p>Community Paramedic (MFD subaward) <i>Medical assessment in the field, community outreach</i></p> <p>Certified Peer Specialist (DCDHS subaward) <i>Support clients through own recovery experiences in combination with solid skills training</i></p> | <p><i>Addiction Resource Officer will divert eligible contacts into the pre-arrest diversion program, holding charges in abeyance if the client successfully completes the treatment program</i></p> | <p><i>Department Community Paramedicine program at Safe Stations</i></p> | <p><i>individuals seeking help regarding opioid abuse</i></p> |
| <p align="center">Assessment Clinician (DCDHS subaward)</p> <p align="center"><i>Assessment and case management for referred clients</i></p> | | | |
| <p align="center">Program Evaluator (UWPHI subaward)</p> <p align="center"><i>Evaluation, action research periodic feedback on initiative, grant reporting</i></p> | | | |
| <p align="center"><i>* We are keeping the program name used during the current pilot phase because of name recognition and the work need to build it.</i></p> <p align="center"><i>All of the above will be members of the operations working group.</i></p> | | | |

PHMDC will recruit, hire and supervise the 0.75 FTE project coordinator for overall project coordination, project management, data management, and data analysis (see attached position description for complete duties). PHMDC is a tier-three local health department serving over 500,000 people in more than 60 cities, villages, and towns across Dane County.

The project coordinator will be housed in the Policy, Planning, and Evaluation (PPE) Division which focuses on creating policy, systems, and environmental change with expertise in community engagement, policy development, evaluation, public health planning, data analytics, and program coordination. PPE offers the project coordinator an array of colleagues from Policy Analysts, Public Health Planners, Program Coordinators, Health Education Specialists, Evaluators, Data Analysts, and Epidemiologist to consult and offer additional skills and expertise

to support the work of the coordinator. In addition, the coordinator will work alongside staff who have expertise in substance abuse prevention, violence prevention, and criminal justice.

PHMDC is a joint City-County agency and is uniquely situated to act as a bridge to create the sustainable systemic changes illustrated in the project goals, and closely works with both the Mayor and County Executive. To ensure we receive high quality candidates who will stay throughout the grant period, PHMDC will use additional resources to fund 0.25 FTE (in the area of substance abuse prevention and harm reduction providing community-based overdose prevention trainings, assist in overdose spike response messaging and planning, and participate in the overdose fatality review) to make the coordinator position fulltime.

MPD will create a new Addiction Resource Officer sworn position detailed to the Community Outreach Section under the direct supervision of a sergeant. MPD has a sworn force of 479 officers and a Mental Health Unit (5 officers and sergeant) and well as a Community Outreach Research Education (CORE) Team involved in trust-building and community policing improvement. All officers receive 40 hours of Crisis Intervention Training in the pre-service academy.

MFD will hire and supervise a Community Paramedic to be part of the Addiction Resource Team, but who also will be able to draw upon the resources of MFD's overall Mobile Integrated Health program, commonly referred to as Community Paramedicine. This program is a revolutionary approach to emergency medicine which aspires to support, educate, and empower at-risk individuals to improve their overall health and satisfaction with the healthcare system. Community Paramedicine hopes to reduce the number of emergent 911 calls and hospital visits by providing proactive care, one of the objectives of this initiative.

The certified peer specialist and assessment clinician will be contracted through DCDHS who provides over a dozen separate human service systems which meet the needs of over 31,000 residents annually, and provides services to some of the county's highest need citizens who rely on its services because of disability, poverty, substance abuse, maltreatment, mental illness, and frailties due to aging. The Department employs 646 full-time staff, but approximately half of the Department's budget is used to support contracted services in the community provided by more than 250 private, non-profit organizations.

Researchers from the University of Wisconsin Population Health Institute (UWPHI) have committed to supporting the project as the research partner (priority consideration). UWPHI is a member of the e-Consortium for University Centers and Research for Partnerships with Justice Practitioners. Researchers at UWPHI have collaborated with the Madison Police Department and other local stakeholders in identifying the problem, and will be involved with program design and implementation support. UWPHI researchers will conduct a comprehensive evaluation of the implementation of the Safe Stations and of the active outreach efforts. UWPHI researchers will monitor Pathways To Recovery implementation and will work with other local evaluation partners involved in evaluating implementation.

Project evaluation will be led by Janae Goodrich, who has more than ten years of experience collaborating with state, city, and county agencies to lead program evaluations on federally-funded projects at all points on the sequential intercept model that focus on criminal justice and mental health populations, treatment court programs, and court diversion programs. Example projects include serving as a statewide evaluator for the Wisconsin Treatment Alternatives and Diversion (TAD) program from 2008-2014, and currently assisting the Saint

Paul Police Department with evaluation of a Mental Health Response Team through BJA's "Justice and Mental Health Collaboration Program."

As previously described, UWPHI will be responsible for conducting a comprehensive evaluation of the implementation of the Safe Stations and the active outreach activities. UWPHI will also document and monitor the implementation of the Pathways To Recovery and will work closely with local evaluation partners in evaluating the implementation. UWPHI will share evaluation results with local partners and stakeholders on an ongoing basis for the purposes of continuous quality improvement. UWPHI will also collaborate with local partners to disseminate evaluation results to state and local stakeholders. UWPHI will be responsible for completing the final evaluation report deliverable to BJA within the grant period as required.

Potential barriers: There is no single and simple pathway to substance use treatment in Dane County. In 2017, 94.9% of Dane County residents age 0-64 had health insurance coverage (Healthydane.org). This high rate of insurance means that most people in our community should have access to needed substance use treatment through their insurance benefits. However, the landscape of insurers in Dane County is incredibly diverse, and navigating benefits to obtain services is often challenging. Even within our Medicaid managed care system, there are 10 different HMO options, each of which has its own network of providers and pathways to treatment. Difficulty navigating health care systems along with wait times to obtain treatment services present barriers to those who are motivated to seek treatment and result in missed opportunities to engage people in a path to recovery. Community-based recovery coaches can provide support services while an individual is on wait list and is a feature of this initiative.

4. Plan for Collecting the Data Required for this Solicitation's Performance

Measures: *Responsibility:* The Project Coordinator will lead quarterly data collection, gathering

it from the Pathways To Recovery working group. The Project Coordinator will be responsible for the documentation of the program implementation in a manual that includes policies and procedures, forms, and other relevant project materials. The project manual will be provided to BJA for inclusion on the COAP Resource Center no later than 24 months from the time of the award, as well as an annual brief on the status of the program to each of the law enforcement agencies in the county, summarizing the key performance indicators. An evaluation report will be submitted prior to the close of the grant period.

Data sources: Madison Police Department calls for service and records management system; Madison Fire Department calls for service, records management system and Safe Stations contacts; Dane County Emergency Medical Services (EMS), hospital discharges, medical examiner reports and various court diversion program data; Wisconsin Department of Health Services-Division of Public Health Overdose Detection Mapping Application Program (ODMAP). Barriers to data access are eliminated since all the relevant data is gathered by project partners/subawardees (and in the case of PHMDC, it has access to state data).

5. IMPACT/OUTCOMES, EVALUATION AND SUSTAINMENT: *Expected*

impact/outcomes: We expect the primary impact to be enhanced public safety and quality of life for individuals, families and communities throughout Dane County due to the implementation of our multiple pathways to recovery initiative.

| GOALS/IMPACTS | OBJECTIVES | OUTCOME MEASURES |
|---|---|--|
| 1. Support data-driven solutions to promote recovery, enhance public safety and support quality of life for | Develop and implement protocols to improve public safety system emergency service delivery and prevention | <ul style="list-style-type: none"> - Convene regular operational working group meetings - Begin research partnership with guidance from TTA provider - Create program implementation manual with BJA approval - Submit quarterly performance metrics via BJA's online Performance Measurement Tool |

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| individuals, families and communities throughout Dane County | activities through the PTRMDC program | <ul style="list-style-type: none"> - Local performance assessment performed semiannually with evaluator - Attend BJA & national meetings for shared learning & dissemination |
| | Track program participant engagement | <ul style="list-style-type: none"> - Calls for service taken by PTR program elements - Referrals who participate - Participants who complete the professional assessment - Participants who enter the recommended treatment - For pre-arrest diversion program: Participants who successfully meet treatment requirement - For pre-arrest diversion program: Participants who successfully meet requirements during a 6-month follow-up period |
| | Track program impact | <ul style="list-style-type: none"> - Provide outreach services to 750 individuals - Reduce opioid involved EMS calls - Reduce patrol services workload by referring more calls for services to Addiction Resource Office / Addiction Resource Team - Provide evaluation report to BJA before project end date |
| 2. Reduce opioid fatalities in Dane County | Reduce overdose-related death by 25%, compared to pre-PTRMDC implementation | <ul style="list-style-type: none"> - Track Wisconsin Department of Health Services data |
| | Reduce opioid involved EMS calls and hospital encounters by 25%, compared to pre-PTRMDC implementation | <ul style="list-style-type: none"> - Track Madison Fire Department and Dane County EMS calls and dispositions compared to previous years |

Performance documentation, monitoring, and evaluation: UWPHI will monitor and document the implementation of the active outreach efforts. Evaluation activities will include the documentation of active outreach activities, development of a data collection plan, training and

technical assistance with data collection, and ongoing summary of results for program improvement.

Data sources are described in Section 4, which also lists which agencies have the data. All the data sources are owned or accessible by project partners, and data sharing and/or confidentiality agreement will be made where appropriate.

Relevant results will be shared on grant reports and will be shared with local partners on an ongoing basis to ensure continuous quality improvement. UWPHI will conduct ongoing monitoring of the implementation of the Pathways To Recovery and will work closely with other local evaluation partners involved in evaluating the implementation of the Pathways To Recovery efforts to define roles and ensure limited duplication of efforts. Results of all evaluation efforts will be shared with local and state stakeholders, and a final evaluation report deliverable will be provided to local partners and to BJA within the grant period as required.

UWPHI will monitor and document the implementation of the Safe Stations, and will build on an evaluation of the Safe Stations conducted by the Fire Department of Manchester, New Hampshire. Evaluation of the implementation of the Safe Stations will include ongoing monitoring, development of a data collection plan, training and technical assistance with data collection, semi-structured interviews and/or surveys with Safe Station stakeholders and participants, and ongoing summaries of results for the purposes of program improvement. UWPHI will work closely with Safe Stations stakeholders to review existing data collection efforts and to address any gaps and additional data needed. Relevant information about the implementation of the Safe Stations will be included on grant reports and will be shared with local partners on an ongoing basis to ensure continuous quality improvement.

Sustainment: Local government interest in this initiative is strong and we believe that the inter-agency partnership of police, fire, public health and human services—working with a University of Wisconsin evaluator—will make this addiction reduction program highly visible and supported by the community. We already have support for the existing pre-arrest diversion program and believe that incorporating additional pathways (quick response team, active community outreach and engagement, and self-referrals) through this initiative will have the level of community impact that the City of Madison and Dane County will fund in future years. Both have a new racial equity and social justice budget prioritization lens to guide local funding to where it is most needed based on these factors—and opioid addiction is high on the list of negative impacts on low-income and minority communities.

A promising development is the local major hospitals working to implement a hub-and-spoke model in three years which will provide the on-demand treatment ‘hub’. Also, by completing a cost/benefit analysis we hope to document cost savings to MPD, MFD, and hospital systems who can invest the cost savings into sustaining the program. There are no policies, statutes or regulations that will limit our project implementation or sustainability.